

NVS Brokerage Private Limited

POLICY ON FACSIMILE SIGNATURE

Background

BSE Notice No. 20160607-4 dated 7th June, 2016

NSE Circular No. 280/2016 dated 6th June, 2016

NVS Brokerage Private Limited will affix facsimile signatures (scanned signature) on the physical contract notes issued to its clients. The following controls and procedures are being put in place regarding the use of facsimile/ scanned signature:

1. Designated Director is hereby authorized to affix his facsimile signature (scanned signature) in the Contract Notes and other documents issued by NVS to its clients.
2. The procedure/ controls for the same is as under;
 - a. The signature shall be scanned and uploaded into the back office systems /software
 - b. The signature would be affixed only on documents generated by the Back Office Software
 - c. In case of change of authorized signatories, the signatures would be replaced after due Board Approval
3. In case Designated Director no longer holds the position of Director of the company, then the use of his signature should not be continued afterwards under any circumstances.

The contract note issued with facsimile/scanned signature shall be deemed to have been signed by the authorized signatory notwithstanding any misuse of facsimile/scanned signature and the ultimate responsibility to prove its genuineness shall rest with NVS Brokerage Private Limited

The above policy was approved by the Board of Directors at their last meeting